

# **Liturgical Ministry and Sacristan Training**

## **Overview of Liturgical Ministry**

### **Expectations**

### **Qualifications**

### **Prayerfulness and Reverence**

### **Practical Issues**

#### **Mass Set Up—Ordo/Missalette**

Candles

Ribbons—Missal/Lectionary/Intentions (English & Spanish)

Ciboriums in Tabernacle

Wine Levels

Purification

#### **Altar Cloths**

Feasts/Seasons

#### **Candles**

#### **Flowers**

#### **Cleaning**

ENTIRE Liturgical Area

Sacristy, Altar, Confessional and Vestibule

Trash, Dust, Carpets

#### **Quarterly/Seasonal Tasks**

Polishing/Laundrying/Deep Cleaning

Liturgical Enhancements (Decorating)

Seasonal Liturgical Assessment

#### **Checklists and Scheduling**

Mass Preparation

Weekly Duties

Linens

Votive Candles

Holy Water

Cleaning--Trash/Carpets/Dusting

Quarterly/Seasonal Tasks

#### **Schedules**

Mass Coverage

Linens

Weekly Cleaning

Quarterly/Seasonal